# **CommitteeName MeetingTitle**

# **AGENDA**

DATE: MeetingDate

TIME: 7.30 pm

VENUE: MeetingLocation

MEMBERSHIP (Quorum: 1 member from each of 4 groups: Representatives of the Local Authority, Representatives of Christian and other religious denominations and faiths, Representatives of Church of England, Representatives of Teachers)

**Chairman:** ChairName

Vice-Chairman: VCNonExpectedRows

**Councillors:** 

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**Contact:** MeetingContact

MeetingContact\_2



#### **Useful Information**

## Meeting details:

This meeting is open to the press and public.

Directions to the Civic Centre can be found at: <a href="http://www.harrow.gov.uk/site/scripts/location.php">http://www.harrow.gov.uk/site/scripts/location.php</a>.

### Filming / recording of meetings

The Council will audio record Public and Councillor Questions. The audio recording will be placed on the Council's website.

Please note that proceedings at this meeting may be photographed, recorded or filmed. If you choose to attend, you will be deemed to have consented to being photographed, recorded and/or filmed.

When present in the meeting room, silent mode should be enabled for all mobile devices.

#### Meeting access / special requirements.

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

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Agenda publication date: Deadline(pubagenda)

CommitteeName - MeetingDate